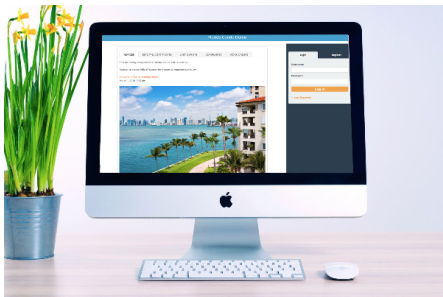




Instant Legal Compliance With Florida Condo & HOA Laws

All-In-One Solution Starting At Just \$30 Per Month



Web Portal with Official Record Management

Simple to use, no setup required, works out of the box. Instant legal compliance before the January 1, 2019 deadline.



Electronic Voting and Other Essential Features Included

Everything your Board needs to comply with Florida's tough laws avoiding civil and criminal consequences and making Board service a pleasure.

THE ONLY SOLUTION YOU WILL
EVER NEED

Compliant Web Portal with Official Record Management

Office of the Board includes a web portal that instantly satisfies Florida law. The web portal is simple to use and no setup required. Owners who require access to Official Records under the new law can register themselves on the web portal and once approved by you, are provided access. For condos with 150 or more units, you must have this in place no later than January 1, 2019. Associations can have their own required web portal right now.

Board Email

Office of the Board also comes with a Board Email system so that your Board Members don't have to use their personal and other work emails. Lawyers say that Board Email is an Official Record that condos must maintain and is discoverable in litigation. Community Association Insurance Specialists and Risk Managers also recommend this to avoid unnecessary distribution of Board communication and potential liability.

Electronic Voting

Florida law has very specific requirements for e-voting and Office of the Board satisfies all of them. You can use Office of the Board E-Ballots for any voting from complicated elections to informal polls. E-voting is managed inside your Office of the Board so it is available whenever required. Legally required creation and retention of electronic voting records is easy because it's all inside your Office of the Board.

Official Record Publishing, Inspection

All associations are required to give access to their Official Records to owners for inspection. This has been such a problem in Florida that lawmakers have built in civil and criminal liability for Board members and management. With an Office of the Board, civil and criminal risk is not a problem. This saves significant time, energy and resources, not to mention the appearance of a lack of transparency.

Board Member Certifications

Board Members are presented with the Board Member Certification when entering the Office of the Board as you require. They can read the Certification and applicable governing documents right there, and agree to the Certification. Office of the Board automatically places an electronically signed Certification in your Official Records as required by law.

Estoppel Certificate Fee Generation

You will no longer have to outsource Estoppel Certificate creation and forego the revenue generation opportunity. With Office of the Board you can generate an Estoppel Certificate in minutes, electronically sign and provide it and obtain the allowed \$250 fee and an additional \$150 for expediting it.

www.officeoftheboard.com

Call (212) 658-1912